

Connecticut Department of Transportation
Bureau of Public Transportation
Office of Rail-Property Management



Rate Card Schedule for
Non-Utility Occupations –
State-Owned Rail Property

Contents

- Application Submittal – FY 2025-2026 Rate Card
- Non-Utility Occupancy Permits – FY 2025-2026 Rate Card
- Approval

Application Submittal – FY 2025-2026 Rate Card

One-time Fees ¹		Notes
Application Submittal Fee	\$250	Non-refundable
Plan/Document/Engineering Review Fee Review of engineered drawings by CTDOT staff (up to 2 reviews - additional fees for 3 or more. Applied to cover costs of an engineering review, including any site visits, meetings, and correspondence.)	\$2,000	Facilities/Structure - minimum review fees
Plan/Document/Engineering Review Fee For non-facility type occupation – 1- 4 family residential units and agricultural occupations only	\$500	
Document Preparation Fee² License Agreements	\$2,000	
Renewal of Existing Agreement After 60 Days	\$250	
Expedited/Rush Fees	TBD	Contact for information

1. Application, Document Preparation & Plan Review fees apply to each application.
2. Special exceptions for 1-4 family residential units, limited use/duration determined on a case-by-case basis.

Application Submittals - Contact Information:

Eric Bergeron

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Bureau of Public Transportation
Office of Rail – Property Management Unit
CCO Building No. 24
4 Brewery Street, 4th Floor
New Haven, CT 06511

Email – Eric.Bergeron@ct.gov CC: DOT.RailProperties@ct.gov

Fee Submittals – Contact Information

Department of Transportation
Accounts Receivable Unit
P.O Drawer 317546
2800 Berlin Turnpike
Newington, CT 06131-7546

Non-Utility Occupation Application Submittal & Prep Fees

Non-Utility Occupation Permits – FY 2025-2026 Rate Card

				Notes
Rail Encroachment Permits^{1, 2, 3, 4} The use of railroad property outside of the track/service road envelope, with separation barrier from railroad/trail operating envelope on and/or abutting CTDOT rail property.	Zone 1 NHL Main Line, New Canaan & Danbury Branches, Waterbury Branch towns of Stratford, Orange, Shelton & Milford	Zone 2 Hartford, Middlesex, Litchfield Counties, Waterbury Branch towns of Derby, Ansonia, Seymour, Beacon Falls, Naugatuck & Waterbury	Zone 3 Windham, Tolland, New London Counties	
Annual Fee^{1,2,3,4} The greater of the Minimum Annual Fee in the Zone or the \$ per SF ⁵ multiplied by Total SF Land Area to be licensed as determined by CTDOT	\$5,796 \$/SF ⁵	\$2,898 \$/SF ⁵	\$1,739 \$/SF ⁵	Minimum Annual Fee.
Secondary Allowances – Line Characteristics³				One-time initial allowance per CTDOT determination.
Active Passenger/Freight Line	0%	0%	0%	
Inactive Rail Freight Line	NA	-10% to -20%	-10% to -20%	
Inactive Rail-Banked Line	NA	-20% to -25%	-20% to -25%	
Commentary Non-Utility Occupation Uses include but are not limited to: Encroachments, Easements, Residential (non-multi-family), Agricultural Transverse Crossings, Materials Storage, Parking, Signage, Recreational, Rails to Trails.				

1. Rates are annual fees, exclusive of Application/Document Preparation and Plan Review Fees.
2. Yearly Fees increase 3% on July 1st with the exception of permit application and engineering fees.
3. Fees determined on a case by case basis after engineering review and adjusted per the range
4. Plan review fees apply to each application.
5. \$/SF based upon Land Sales Market Data in the Zone