

Automated Traffic Enforcement Safety Device (ATESD) Plan Checklist for Submission to the OSTA

Requirements for all ATESD Plans:

- ☐ A copy of the ordinance adopted by the municipality authorizing the use of ATESDs.
- ☐ A copy of the notice of the public hearing conducted on the municipality's ATESD plan.
- ☐ A copy of minutes of the meeting at which the municipality's legislative body or board of selectman voted to approve the ATESD plan.
- ☐ A copy of the municipality's Comprehensive Safety Action Plan (CSAP), the section in the Regional Transportation Safety Plan (RTSP) specific to the municipality, and/or the municipality's Vision Zero Action Plan.
- ☐ A signed copy of the ATESD Municipal Self-Certification which requires the Chief Elected Official to read and understand the requirements associated with the implementation of an ATESD Program.
- ☐ A written justification, with supporting documentation, explaining how and why an ATESD was selected for installation at each location. Supporting documentation may include but is not limited to:
 - ☐ Crash History
 - ☐ Speed Data
 - ☐ Enforcement Data
 - ☐ Traffic Data (Vehicles, Pedestrians, Bicyclists, etc.)
 - ☐ Recommendations from a Road Safety Audit (RSA)
 - ☐ Findings that other speed reduction measures are not feasible or have not been effective
- ☐ A scaled roadway plan or an aerial image showing:
 - ☐ The location for the ATESD at a traffic control signal, school zone, pedestrian safety zone, or other location(s); and,
 - ☐ The location for the signs notifying motorists there is operational ATESD present.

Additional Requirements for ATESDs at a Traffic Control Signal:

- ☐ A copy of the current traffic signal plan of record showing the geometry, phasing/sequence, and timing.
- ☐ Confirmation that the traffic control signal location appears on the list of intersections on the CT Red Light Intersection Evaluation Tool (CT-REDV).

- ☐ If the traffic control signal is municipally owned, then all of the following requirements must be met:
 - ☐ The Traffic Investigation Report (TIR) confirming that the current traffic signal plan of record has been approved by the Office of the State Traffic Administration (OSTA).
 - ☐ The traffic signal plans shows that the change intervals (e.g. yellow, red, and pedestrian clearance timings) have already been optimized in accordance with Chapter 6 in CTDOT's Traffic Control Signal Design Manual.

Additional Requirements for ATESDs at a School Zone:

- ☐ Confirmation that the school zone has been approved or established by either the OSTA or Local Traffic Authority (LTA).
- ☐ The scaled roadway plan or aerial image must show all existing school zone signage within the limit of the school zone.

Additional Requirements for ATESDs at a Pedestrian Safety Zone:

- ☐ Confirmation that the pedestrian safety zone has been approved or established by either the OSTA or Local Traffic Authority (LTA).
- ☐ The scaled roadway plan or aerial image must show all existing pedestrian safety zone signage within the limits of the pedestrian safety zone.