

Step 1 - Log into your organization's online account at www.elicense.ct.gov

Access Your Account

Account Fast Track Renewal

User ID

Password

Log In

Don't have an account? [Register](#)
[Forgot Password?](#) [Forgot User ID?](#)

Welcome

VERIFY A LICENSE & F

- Select **ONLINE SE**

NOTE: All data co
instantly and is co

LICENSE RENEWAL:

- To access your ac
- First time users M
- DO NOT REGIST

FAST TRACK RENEWA

- Check your renew
- To access, click th
- Allows access to c

INITIAL APPLICATION:

Step 2 and 3 - Select Online Services and then Address and General Maintenance

Welcome, MY ALCOHOL ORGANIZATION Logout \$0.00 Checkout

elicense.ct.gov | STATE OF CONNECTICUT

HOME MY ACCOUNT **Step 2** ONLINE SERVICES ▼

Activities	License Lookup & Download	Account
Initial Application	Lookup a License	Account Details
File a Complaint	Generate Roster(s)	Address and General Maintenance
Print Certificate		

Step 3

Step 4 – Access the brand renewal area by selecting the “Start” button associated with your liquor permit

Item		
	Board	License
Step 4 → Start	Liquor Control Division	LSL.0001907

Step 5 – Choose “Brand Renewals” under the activity dropdown box

Shipper Maintenance Options

Shipper Maintenance Options

Shipper Maintenance Options

Step 5 →

*

- select one -
Address Maintenance
Brand Renewals

Step 6 – Choose the brands you wish to renew or not renew. You can login at any time to make decisions on your brand list. The brands appear in alphabetical order. Only the brands up for renewal will appear in the list.

Brand Renewals

4. Select the icon on the left of the record to update the status of the brand. The options are:

- Renew the Credential - You will be charged for the amount shown
- No Action Taken - This will appear in future lists
- Do Not Renew - This Brand will become inactive.

Not changing a brand will be the same as not taking action.

Select the icon to take an action on the brand

Action	Action	Brand Registration #	Brand Name	Total Amount Due
		LBD.0161794	DARK WHISKEY	200.00
		LBD.0161795	LIGHT WHISKEY	200.00
		LBD.0161792	MY RED WINE	200.00
		LBD.0161797	PINK VODKA	200.00

Step 7 – Make your choice on as many brands as you would like. Each renewed brand will add the renewal fee to your invoice.

Edit DCP - LC Bulk Brand Renewals

Select the icon on the left of the record to update the status of the brand. The options are:

- Renew the Credential - You will be charged for the amount shown
- No Action Taken - This will appear in future lists
- Do Not Renew - This Brand will become inactive.

Not changing a brand will be the same as not taking action.

Action

Making this choice will charge your account the brand renewal fee

- select one -

Renew This Credential

Do not Take Action At This Time

Do Not Renew This Credential

Step 7 continued

4. Select the icon on the left of the record to update the status of the brand. The options are:

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- No Action Taken - This will appear in future lists
- Do Not Renew - This Brand will become inactive.

Not changing a brand will be the same as not taking action.

Action	Action	Brand Registration #	Brand Name	Total Amount Due
	Do Not Renew This Credential	LBD.0161794	DARK WHISKEY	200.00
	Renew This Credential	LBD.0161795	LIGHT WHISKEY	200.00
	Do not Take Action At This Time	LBD.0161792	MY RED WINE	200.00
	Renew This Credential	LBD.0161797	PINK VODKA	200.00

You can take action on 1 brand renewal or as many as you choose

Review Print Review

Fees

Brand Renewal Fees \$400.00

Shipper Maintenance Options

1. Select your activity

Brand Renewals

Brand Renewals

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Not changing a brand will be the same as not taking action.

Action	Brand Registration #	Brand Name	Total Amount Due
Do Not Renew This Credential	LBD.0161794	DARK WHISKEY	200.00
Renew This Credential	LBD.0161795	LIGHT WHISKEY	200.00
Do not Take Action At This Time	LBD.0161792	MY RED WINE	200.00
Renew This Credential	LBD.0161797	PINK VODKA	200.00

Total Fees: \$400.00

All brands you select to be renewed will be added to your invoice and available for one bulk payment

You will not be charged for those you designate as "Do Not Renew This Credential"

Final Step – Make payment for all renewal fees added to the invoice.

 Invoice	Date: 12/9/2019 Invoice # 2479986
MY ALCOHOL ORGANIZATION 450 COLUMBUS BLVD HARTFORD, CT 06103-1835	
Description	Amount
 Amendment - LSL.0001907	
Brand Renewal Fees	\$400.00
Subtotal:	\$400.00
Total:	\$400.00

Confirmation - The email address on record for your organization will receive an automated email confirming the payment was accepted. It will indicate the total amount of your payment and the purpose of the payment.

Dear MY ALCOHOL ORGANIZATION,

Below is your detailed paid invoice. Please print a copy for your records. This receipt is not a license or an authorization to do business.

Thank you.

State of Connecticut

Item #	Description	Amount
Amendment - LSL.0001907		
2558317	Brand Renewal Fees	\$400.00
Subtotal:		\$400.00
Total:		\$400.00
Amount Paid:		(\$400.00)
Total Amount Due:		\$0.00

You will also receive a separate automated email confirming the brands you renewed as well as any brands you inactivated.

Dear MY ALCOHOL ORGANIZATION:

This is to advise you that the renewal or inactivation of Liquor Brands that you have submitted online has been accepted by the Department and changed. Please review the information below for accuracy.

If this change was not authorized by the license holder or is incorrect, please contact us at: dcp.licenseservices@ct.gov

The following Liquor Brands have been renewed:

LBD.0161795 (LIGHT WHISKEY),
LBD.0161797 (PINK VODKA)

The following Liquor Brands have been inactivated:

Do Not Renew This Credential (DARK WHISKEY)

State of Connecticut

Department of Consumer Protection

www.ct.gov/dcp